



**REGULAR MEETING  
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

**Monday, January 23, 2023 – 1:30 p.m.  
BOARD ROOM/VIRTUAL  
Laguna Woods Village  
24351 El Toro Road, Laguna Woods, CA**

*Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of three options:*

1. *Join in-person in the Community Center Board Room*
2. *Join the Zoom meeting at <https://zoom.us/j/93131082872>. Please raise your “Virtual Hand” during the agenda item you wish to speak to.*
  - *If you have a comment regarding a topic that is **not** on the agenda, please raise your “Virtual Hand” during the “Member Comments” agenda item.*
3. *Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled and before the agenda item you wish to speak to during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.*

*FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website: <https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>*

**AGENDA**

1. Call Meeting to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of the Meeting Report for November 28, 2022
5. Remarks of the Chair
  
6. Department Head Update

- a. Project Log
  - b. Water Use Comparison Graph
  - c. Canary Island Pine Tree Trimming Update
- 7. Member Comments (Items Not on the Agenda)
  - 8. Response to Member Comments

Items for Discussion and Consideration

- 9. Off-Schedule Tree Trimming Request – 818-O One Magnolia Tree
- 10. Tree Removal Request – 2077-D One Chinese Elm Tree
- 11. Supplemental Funds for Turf Reduction
- 12. Water Saving Landscape Projects
- 13. Urban Forest Management Plan – Community Presentation by Dudek

Concluding Business

- 14. Committee Member Comments
- 15. Date of Next Meeting – February 27, 2023 at 1:30 p.m.
- 16. Adjournment

Diane Casey, Chair  
Kurt Wiemann, Staff Officer  
Jayanna Abolmoloki, Landscape Administrative Assistant  
Telephone: 949-268-2565

\*A quorum of the United Board, or more, may also be present at the meeting.



**OPEN MEETING**

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
LANDSCAPE COMMITTEE**

**Monday, November 28, 2022 – 1:30 P.M.  
BOARD ROOM/VIRTUAL MEETING  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair- Maggie Blackwell, Anthony Liberatore, Lenny Ross (Joined the meeting at 1:38 p.m.)

**COMMITTEE MEMBERS ABSENT:** Diane Casey (Excused)

**OTHERS PRESENT:** Juanita Skillman

**ADVISORS PRESENT:** Ann Beltran, Mary Sinclair

**STAFF PRESENT:** Kurt Wiemann, Jayanna Abolmoloki

**1. Call to Order**

Chair Blackwell called the meeting to order at 1:32 p.m.

**2. Acknowledgment of Media**

No media were present.

**3. Approval of the Agenda**

Chair Blackwell made a motion to approve the agenda. Director Liberatore seconded. The agenda was approved unanimously.

**4. Approval of the Meeting Report for October 24, 2022**

Chair Blackwell made a motion to approve the report. Director Liberatore seconded. The committee was in unanimous support.

**5. Chair's Remarks**

Chair Blackwell stated that she is happy to see things going well, and that the slopes look very good. Chair Blackwell also shared that the Gate 1 replanting will be complete soon.

## **6. Department Head Update**

Mr. Wiemann explained items on the project log in detail. Mr. Wiemann reviewed the Water Use Comparison Graph with the committee. Mr. Wiemann also shared two presentations, providing an update on Turf Reduction and Canary Island Pine Tree Trimming throughout the Village.

Members made comments and asked questions.

## **7. Member Comments (Items not on the agenda)**

Topics included:

- Yellow Flags

## **8. Response to Member Comments**

Mr. Wiemann responded to the member comment.

### **Items for Discussion and Consideration**

## **9. Reminder: December Meeting Cancelled**

Chair Blackwell reminded the committee and the audience that the United Landscape Committee meeting in December has been cancelled due to the holidays.

### **Concluding Business**

## **10. Committee Member Comments**

Various comments were made.

## **11. Date of Next Meeting – Monday, January 23, 2023 at 1:30 p.m.**

## **12. Adjournment at 1:49 p.m.**

*MABlackwell*  
MABlackwell (Dec 7, 2022 11:25 PST)

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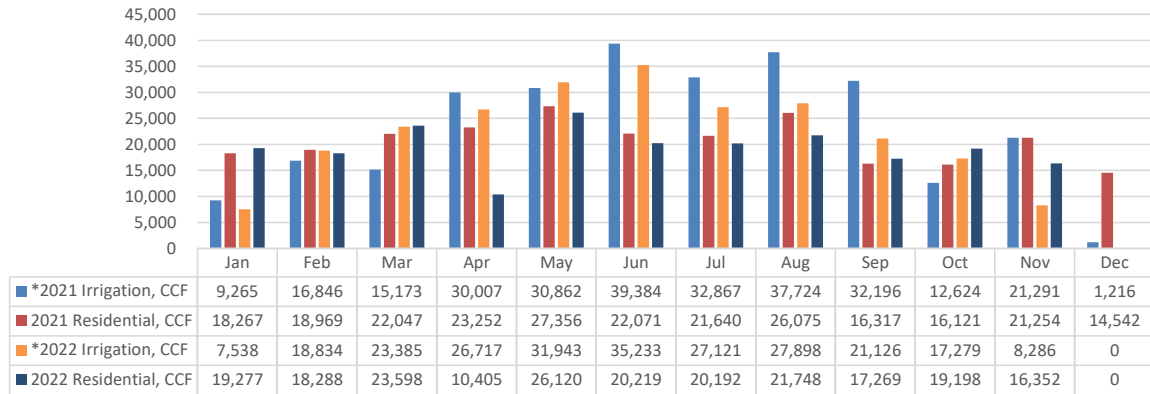
Maggie Blackwell, Chair



United Mutual Landscape Project Log January 23, 2023 2022 Reserve Fund Projects (As of 11/30/2022)									
Project	Work Unit	Description	Status	Contract Number	Estimated Completion	Completion	Budget	YTD*	Balance
Landscape Modification/Turf Reduction	Staff	Areas to eliminate inefficient maintenance and high water usage; replace with easier to maintain/water efficient landscape with low water use irrigation.	On-going annual project using in-house crews.	n/a	Annual	43.49%	\$ 374,958	\$ 163,055	\$ 211,903
Improvement and Restoration	Staff	Replacement of plant material that is beyond it's useful life. Renovation of shrub beds adjacent to buildings.	Project locations were presented to Committee and approved on February 10, 2022. Location under design.	n/a	Annual	40.44%	\$ 26,078	\$ 10,546	\$ 15,532
Slope Renovation/Maintenance	Mission Landscape	Annual cutting back and removal of vegetation on slopes. Maintenance thereafter.	In progress, on schedule.	MIS106-2201-00	Annual	84.18%	\$ 85,847	\$ 72,264	\$ 13,583
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 2,949 trees, removed 25, and planted 14 trees.	P100009780	Annual	99.00%	\$ 631,146	\$ 624,850	\$ 6,296
	In-House Tree Crew		As of November 30, 2022, the in-house crew trimmed 455 trees, removed 65 and planted 5 trees.	n/a		104.52%	\$ 316,511	\$ 330,832	\$ (14,321)

\*Completion based upon invoices received to-date; 12/31/2022

## United Mutual - Water Consumption 2021-2022 Trends



\*Estimated Irrigation Usage



## STAFF REPORT

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**DATE:** January 23, 2023  
**FOR:** Landscape Committee  
**SUBJECT:** Off Schedule Trimming Request: 818-O – One Magnolia Tree

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### **RECOMMENDATION**

Deny the request for the off-schedule trimming of one Magnolia tree.

### **BACKGROUND**

The requestor became a Member in May 2022, and is requesting off-schedule trimming of one Magnolia tree, *Magnolia grandiflora*, located in the shrub bed area at the front of the unit.

The reasons cited for the off-schedule trimming is lack of sunlight. There are no additional signatures on the Mutual Request Form. (Attachment 1).

The tree was last pruned in October 2019. Future trimming is tentatively scheduled for fiscal year 2024. This tree species is on a five-year trimming cycle.

The height of the tree is approximately 35 feet, with a trunk diameter of approximately 11 inches. The tree is growing approximately three feet from the common walkway, approximately seven feet from the unit and approximately four feet from the eaves of the roof. (Attachment 2).

### **DISCUSSION**

At the time of the inspection, the tree was found to be in good health with an open canopy. There will be some cuts required next year to eliminate some end weight of branches facing the street, however, this can wait until the scheduled trimming in 2024. There were no signs of pests or previous pest damage. The tree has a favorable trunk flare with no visible surface roots and there was no noticeable infrastructure damage to the unit, or the stackable mortarless block.

Staff spoke with the member onsite during the inspection, and a picture was taken from the patio of the unit to depict what the tree canopy looks like from the bedroom window.

Staff does not believe it is a prudent use of Mutual funds to trim the tree off-schedule. The Mutual's contractor can perform the work as a chargeable service and Staff has included that cost below. The chargeable service option was not discussed at the time of the inspection.

**FINANCIAL ANALYSIS**

The recurring cost to trim the tree is \$156 and the crew rental cost for an off-schedule thinning of the canopy is estimated at \$450. The estimated value of the tree is \$3,900 based on the tree inventory data.

**Prepared By:** Bob Merget, Landscape Manager

**Reviewed By:** Kurt Wiemann, Director of Landscape Services

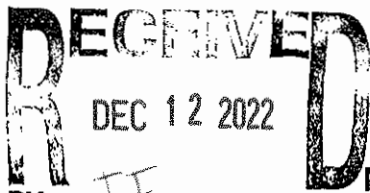
Jayanna Abolmoloki, Landscape Administrative Assistant

**Committee Routing:** None

**ATTACHMENT(S)**

**Attachment 1:** Mutual Landscape Request Form

**Attachment 2:** Photographs



Laguna Woods Village

**MUTUAL LANDSCAPE REQUEST FORM**BY: JE**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.****Resident/Owner Information**

*You must be an owner to request non-routine Landscape requests.*

Address 818-JToday's Date 12/13/2022Resident's Name Gerald NigroTelephone Number (201) 262-7900**Non-Routine Request**

*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*

☐ Tree Removal      ☐ New Landscape      ☒ Off-Schedule Trimming

☐ Other (explain): Magnolia Will tree

**Reason for Request**

*Please checkmark the item(s) that best explain the reason for your request.*

☐ Structural Damage    ☐ Sewer Damage    ☐ Overgrown    ☐ Poor Condition

☐ Litter/Debris    ☐ Personal Preference    ☐ View Obstruction

☒ Other (explain): Blocky Light entering Apt., Dobysion balcony

**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

### Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

The tree is located in front  
of the balcony Manor 818-D  
on the street side - also in front of 818-A

### Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

### Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature

Owner's Name

### OFFICE USE ONLY

MOVE-IN DATE: \_\_\_\_\_

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

530 \_\_\_\_\_ 540 \_\_\_\_\_

570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_

RELANDSCAPED: \_\_\_\_\_

NEXT TIME: \_\_\_\_\_

TREE SPECIES: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_



















## STAFF REPORT

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**DATE:** January 23, 2023  
**FOR:** Landscape Committee  
**SUBJECT:** Tree Removal Request: 2077-D Ronda Granada – Chinese Elm Tree

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### **RECOMMENDATION**

Deny the request for the removal of one Chinese Elm tree.

### **BACKGROUND**

The requestor became a Member in December 2014, and is requesting the removal of one Chinese Elm tree, *Ulmus parvifolia*, located in the shrub bed area at the rear of the unit.

The reasons cited for the removal are overgrown, poor condition, and structural damage. There is an attached letter detailing repairs to the unit. Staff did find previous tickets in the data system confirming repairs, however, there is no mention of tree roots in the reports. There are two additional signatures on the Mutual Request Form in favor of the removal. (Attachment 1).

The tree was last pruned in May 2022. Future trimming is tentatively scheduled for fiscal year 2025. This tree species is on a three-year trimming cycle.

The height of the tree is approximately 65 feet, with a trunk diameter of approximately 25 inches. The tree is growing approximately 12 feet from the unit and approximately ten feet from the perimeter wall. (Attachment 2).

### **DISCUSSION**

At the time of the inspection, the tree was found to be in fair health with a balanced canopy, no decay, no current pest activity or previous pest damage. There is a favorable root flare with no noticeable surface roots. During prior trimmings, there were two large branches removed that were hanging over the roof and, if left alone, would have grown into the eaves of the unit. Both of these limbs are recovering in a healthy manner. This is a perimeter wall tree and the last trimming consisted of street clearance as well as roof clearance.

The member attached a letter mentioning that “Elm trees having moisture loving roots that often invade sewer lines and drain pipes.” There has been no mention of trees roots in the reports or tickets for moisture intrusion or plumbing stoppages at this unit.

At this time, Staff does not see the need to remove this tree.

**FINANCIAL ANALYSIS**

The cost to remove the tree is estimated at \$1,725. The recurring cost to trim the tree is \$156 and the crew rental cost for an off-schedule trimming is estimated at \$900. The estimated value of the tree is \$9,830 based on the tree inventory data.

**Prepared By:** Bob Merget, Landscape Manager

**Reviewed By:** Kurt Wiemann, Director of Landscape Services  
Jayanna Abolmoloki, Landscape Administrative Assistant

**Committee Routing:** None

**ATTACHMENT(S)**

**Attachment 1:** Mutual Landscape Request Form

**Attachment 2:** Photographs



**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.****Resident/Owner Information**

*You must be an owner to request non-routine Landscape requests.*

2077D RONDA GRANADA

Address

LORNA E. RYAN

Resident's Name

11/30/2022

Today's Date

949 273-3194

Telephone Number

**Non-Routine Request**

*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): \_\_\_\_\_**Reason for Request**

*Please checkmark the item(s) that best explain the reason for your request.*

☒ Structural Damage☐ Sewer Damage☒ Overgrown☒ Poor Condition☐ Litter/Debris☐ Personal Preference☐ Other (explain): \_\_\_\_\_**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

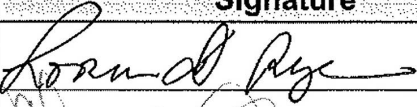

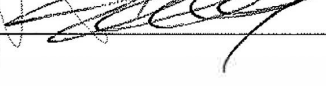
### Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

See attachment for detailed description

### Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	2077D	✓		
	2077A	✓		
	2077C	✓		

(Please attach a separate sheet if more signatures are necessary.)

### Acknowledgement - Owner

By signing, you are acknowledging this request.

  
Owner's Signature

LORNA J. RYAN  
Owner's Name

### OFFICE USE ONLY

MOVE-IN DATE: \_\_\_\_\_

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

530 \_\_\_\_\_ 540 \_\_\_\_\_

570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_

RELANDSCAPED: \_\_\_\_\_

NEXT TIME: \_\_\_\_\_

TREE SPECIES: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_

November 30, 2022

Ms. Siobhan Foster,  
General Manager  
VMS  
El Toro Road  
Laguna Woods CA 92637

Dear Ms. Siobhan Foster

**Tree Removal/ Tree Trimming:**

I have requested the removal of the Elm tree since 2014 because there has been evidence of water damage before I moved into the manor. The contractor laying the laminated floor as holes drilled in the downstairs bedroom begin the baseboards. After living in the manor, I have had cracked pipes and drainage problems. They must frequently clean the gutter which has caused the guttering to separate. When it rains water pours down from the gutters and one needs an umbrella to go out the front door. It took three years for an arbor contractor to cut some limbs and cap certain branches that were overhanging past the roof line from 2014-2017. The flash guard was installed in 2022.

American Elm (*Ulmus americana*) has moisture-loving roots that often invade sewer lines and drainpipes. When tree roots are found, the foundation's floor cracks are made. It seems like there are two cracks according to Red Star one crack is both vertical and horizontal. Mostly vertical cracks are in the foundation's walls. This was a costly construction, and I had no full use of my kitchen for 3-4 months. I washed dishes outside in a bucket and bought a small propane stove to cook simple meals. My neighbors helped assist me during this fabricated disaster.

Tree maintenance if ignored like when it is windy or we have a thunderstorm can cause a disaster. The tree is in line with my upstairs bedroom and patio. When it is stormy, I sleep on the sofa in the living room and look above fearful of the branches swaying because I live alone. Thank God, we do not get a lot of rain in Southern California. I have repeatedly reported the termites at the corners and the flashing at the upstairs patio. The damage caused by termites' intrusion from the eave rotting caused by the overhang branches when rain falls. One after the other excuses were made to avoid removing the tree. Is someone waiting for a disaster when the tree falls? It was repaired by the carpentry and paint employees.

In 2019, landscaping recently hired a contractor when I requested the removal of the tree, the worker said he could only cut what his boss told him to do. I pointed out that tree maintenance is ignored. If it is windy or we have a thunderstorm can cause a disaster. The tree is in line with my upstairs bedroom and patio. When it is stormy, I sleep on the sofa in the living room and look above fearful of the branches swaying because I live alone. Thank God, we do not get a lot of rain in Southern California. **Any tree taller than 15ft. must be maintained and this Elm tree without aesthetic beauty or function was allowed to grow more than seventy feet.**

An elm's root system will vary depending on the soil and these roots have become invasive. This tree has grown to a height of **seventy feet**. It should have been planted **at least twenty feet** or more from the manor and its **fifteen feet**. The Elm tree only has one long tap root and all the other roots are invasive and looking for water. There has been a drought for the last 5-6 years causing the roots to search for water. The Sprinkler system closest to the house, I had turned off but there is still moisture from the other

sprinklers seeping into the area. After repeated calls about water leaking and putting a bucket to catch the water, it was finally repaired sloppily.

Landscaping recently hired a contractor when I requested the removal of the tree, the worker said he could only cut what his boss told him to do. This was identified when I first reported the leaking problem in April when First Solutions' moisture intrusion told me there was water in the foundation and cut the small roots from his vantage point under the kitchen sink there was not a sense of urgency, however, Kris (VMS) did his best.

Lionel Crotin (A Unit), and Vivian Stone (C Unit) are also affected by the Elm tree branches. Vivian and I cannot sit outdoors in the back. Other trees need trimming, hedges to be cut, and trees against the wall that have split the wall on the Carlotta side. I caulked a split with the fabric that fell out. There is another space or crack in the wall where you can see the outside. The beautifully landscaped plants have all but two died. The backyard trees also need pruning, cutting, and maintenance. It has only been done once since 2014. Workers do not like to work in this area because they have said to me, it is too hard, or the distance is lengthy to haul stuff away. It would not be such a problem if they regularly maintained the area.

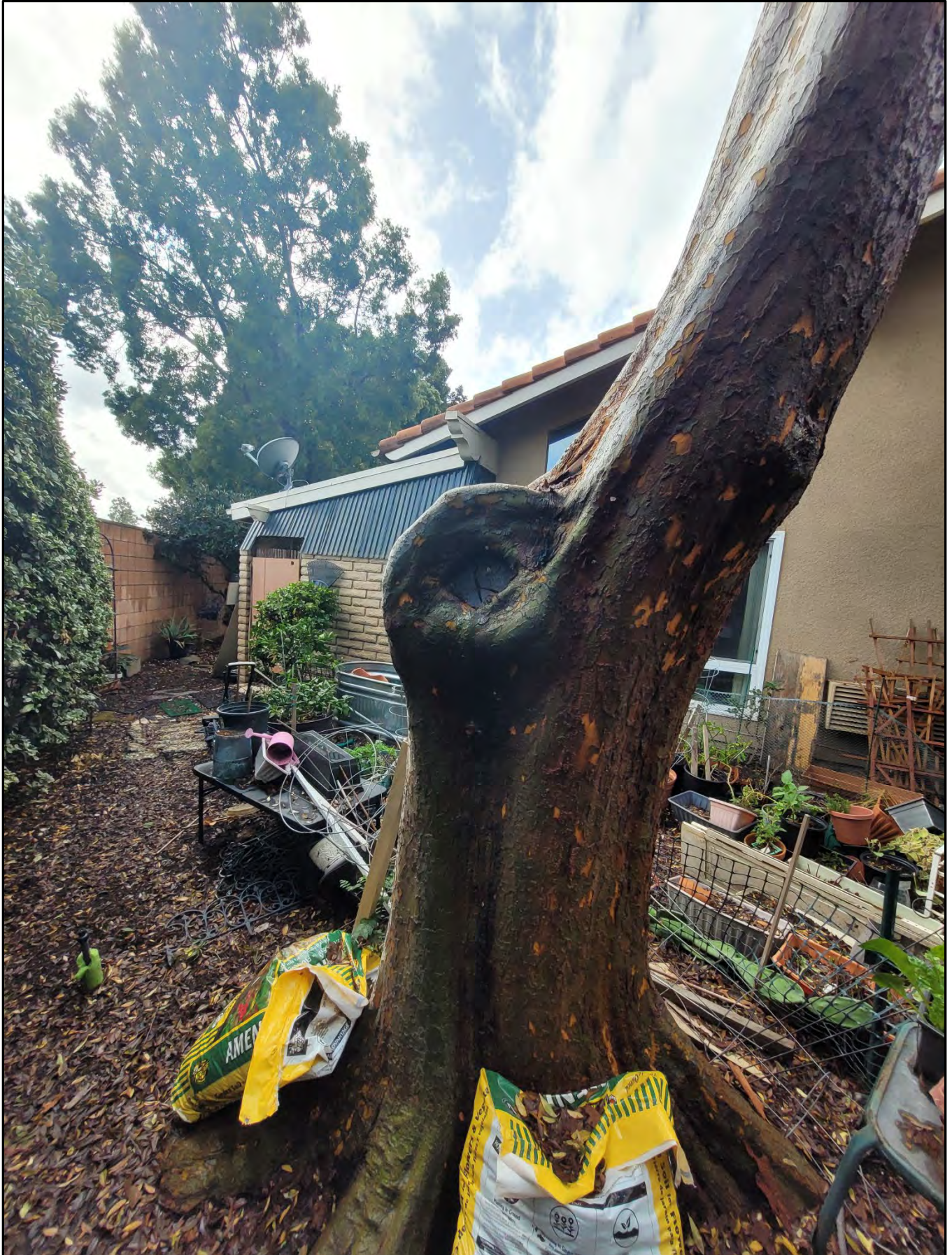
In the front of my Manor, (Lionel's front and my side are affected) there is a huge Mimosa tree that needs trimming, the flowers, pods, and leaves are very messy. On the side of my Manor, the trees need cutting back. It was done once since 2014. All the plants that were put into the accessible common area have died. I used to cut back the bushes but after surgery, I am advised not to do the heavy yard work. To reduce costly maintenance, please do what is necessary as it pertains to our HOA fees.

Lorna Ryan





























## STAFF REPORT

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**DATE:** January 23, 2023  
**FOR:** Landscape Committee  
**SUBJECT:** Supplemental Funding for Turf Reduction Projects

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### **RECOMMENDATION**

Approve a supplemental appropriation in the amount of \$189,480 to fund a portion of the United Turf Reduction Projects.

### **BACKGROUND**

In the 2022 Business Plan, \$388,294 was budgeted for turf removal/landscape modernization in the Reserve Fund. Due to the extended time frame for designing the projects they are not complete as of the end of the fiscal year, resulting in a remaining balance of \$189,480; this supplemental appropriation represents those funds.

### **DISCUSSION**

The Governor of California issued Executive Order M-7-22, calling for increased restrictions on outdoor potable water irrigation and tasking local water agencies with developing plans for further restrictions on irrigating non-functional turf.

United Mutual is responsible for the maintenance of 236.7 acres of irrigated landscape, 138 of those acres are turf, all of which is irrigated with potable water. In the 2022 Business plan development, the Landscape Committee recognized that the State of California is experiencing record drought conditions and budgeted \$388,294 for turf reduction and replacement of high water use plant material.

### **FINANCIAL ANALYSIS**

A supplemental appropriation of \$189,480 from the 2022 Reserve Fund, Landscape Services Tree Maintenance to the 2022 Reserve Fund, Landscape Services, Improvement & Restoration, which represents the funds not expended from the 2021 Business Plan.

**Prepared By:** Kurt Wiemann, Director of Landscape Services

**Reviewed By:** Jayanna Abolmoloki, Landscape Administrative Assistant

### **ATTACHMENT(S)**

**Attachment 1:** Resolution 01-23-XX Supplemental Appropriation

**ATTACHMENT 1**

**RESOLUTION 01-23-XX  
Supplemental Appropriation for Turf Reduction**

**WHEREAS**, as a result of the extended design time frames, the budgeted funds for turf reduction for Fiscal Year 2022 were not expended, with a balance of \$189,480; and

**WHEREAS**, the United Landscape Committee directed staff to develop turf removal locations and strategies.

**NOW THEREFORE BE IT RESOLVED**, on February 14, 2023, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation to complete the Turf Removal Projects budgeted in Fiscal Year 2022;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.





## STAFF REPORT

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**DATE:** January 23, 2023  
**FOR:** United Landscape Committee  
**SUBJECT:** Water Saving Landscape Projects

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### **RECOMMENDATION**

Approve a list of specific locations identified for turf reduction to be renovated in 2023, with funds allocated in the 2023 Business Plan.

### **BACKGROUND**

On July 14, 2022, the Landscape Committee recognized that the State of California is experiencing record drought conditions. Irrigating turf has been identified as the major use of water. Staff has identified 36 locations in United Mutual that are eligible candidates for turf reduction. (Attachment 1).

### **DISCUSSION**

United Mutual is responsible for the maintenance of 236.7 acres of irrigated landscape, 138 of those acres is turf, all of which is irrigated with potable water. The Landscape Committee has determined that the reduction of landscape irrigation is a prudent and proactive approach to the ongoing drought conditions in the region and has committed to accomplish this in two ways; by reducing irrigation water use by 15 percent (Resolution 01-22-55, Irrigation Water Mandate), and turf reduction.

Designs developed by a landscape architect, using attractive water saving landscape plantings, will be implemented in the listed locations to further reduce the water use in United Mutual. This work will be performed by in house crews.

### **FINANCIAL ANALYSIS**

The 2022 Business Plan allocates \$177,744 for turf reduction. These budgeted funds are sufficient to accomplish the work identified in Attachment 1.

**Prepared By:** Jayanna Abolmoloki, Landscape Administrative Assistant

**Reviewed By:** Kurt Wiemann, Director of Landscape Services

**Committee Routing:**      None.

**ATTACHMENT(S)**

**Attachment 1:** Turf Reduction Location Information Forms



Turf Reduction Location Forms  
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Page #	Bld / Manor	Street	Sq. Footage	Est. Cost
Page 1	725-A	Avenida Majorca	45	\$203
Page 2	726-B	Avenida Majorca	114	\$513
Page 3	599-C	Avenida Majorca	180	\$810
Page 4	302-B	Avenida Sevilla	200	\$900
Page 5	2131-H	Via Puerta	260	\$1,040
Page 6	201-E	Avenida Majorca	280	\$1,120
Page 7	943-A	Avenida Majorca	255	\$1,148
Page 8	599-B	Avenida Majorca	280	\$1,260
Page 9	711-D	Avenida Majorca	300	\$1,350
Page 10	687-D	Avenida Sevilla	300	\$1,350
Page 11	401-C	Avenida Castilla	320	\$1,440
Page 12	B738	Avenida Majorca	324	\$1,458
Page 13	477-A	Calle Cadiz	400	\$1,600
Page 14	613-B	Avenida Sevilla	420	\$1,680
Page 15	259-C	Calle Aragon	420	\$1,680
Page 16	401-B	Avenida Castilla	400	\$1,800
Page 17	2041-C	Via Mariposa E	450	\$1,800
Page 18	Building 495	Calle Cadiz	500	\$2,000
Page 19	Building 116	Via Estrada	600	\$2,400
Page 20	687-D	Avenida Sevilla	600	\$2,400
Page 21	Building 142	Avenida Majorca	800	\$3,200
Page 22	756 C & D	Calle Aragon	1,100	\$4,400
Page 23	951-B	Avenida Carmel	1,150	\$4,600
Page 24	2012-C	Via Mariposa W	1,200	\$4,800
Page 25	Building 59	Calle Cadiz	1,200	\$4,800
Page 26	Building 384	Avenida Castilla	1100	\$4,950
Page 27	Building 143	Avenida Majorca	1,250	\$5,000
Page 28	Building 133	Avenida Majorca	1,500	\$6,000
Page 29	472-C	Calle Cadiz	1650	\$7,425
Page 30	756-B	Avenida Majorca	2,000	\$8,000
Page 31	Building 132	Avenida Majorca	2,100	\$8,400
Page 32	141-B	Avenida Majorca	2,200	\$8,800
<b>Sub-Total Staff Work:</b>				<b>\$98,326</b>
Page 33	Building 131	Avenida Majorca	3,000	\$12,000
Page 34	130 A&B	Avenida Majorca	4,000	\$16,000
Page 35	443-A	Avenida Sevilla	4,900	\$19,600
Page 36	Building 130	Avenida Majorca	4500	\$20,250
<b>Sub-Total Contracted Work:</b>				<b>\$67,850</b>
<b>Totals:</b>			<b>40,298</b>	<b>\$166,176</b>





## Landscape Turf Reduction Candidate

725-A Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 45    Estimated Cost: \$203
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow and too small to irrigate.



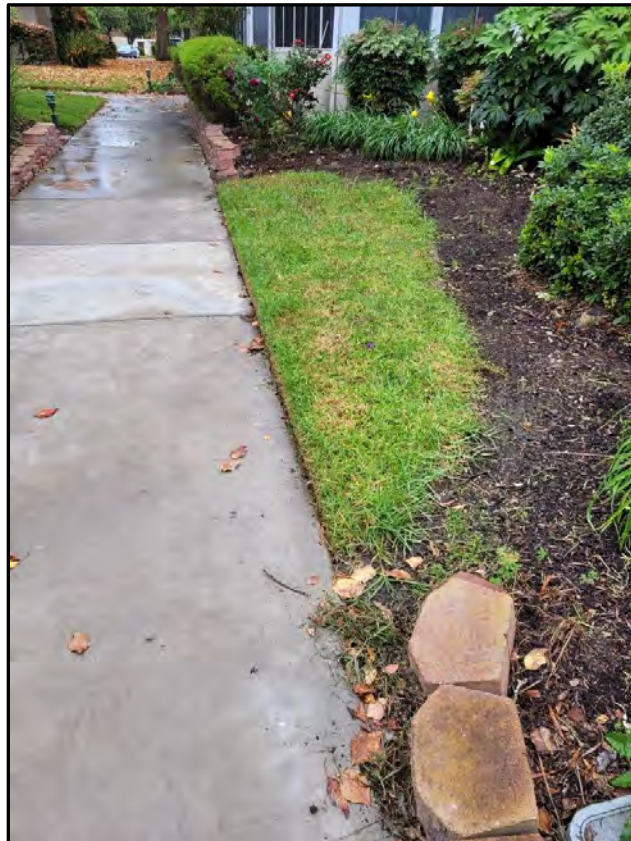


### Landscape Turf Reduction Candidate

726-B Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 114    Estimated Cost: \$513
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow and too small to irrigate.







### Landscape Turf Reduction Candidate

599-C Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 180    Estimated Cost: \$810
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.





## Landscape Turf Reduction Candidate

302-B Avenida Sevilla, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 200    Estimated Cost: \$900
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow in this area due to excess shade and numerous exposed tree roots.







## Landscape Turf Reduction Candidate

2131-H Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 260    Estimated Cost: \$1,040
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.



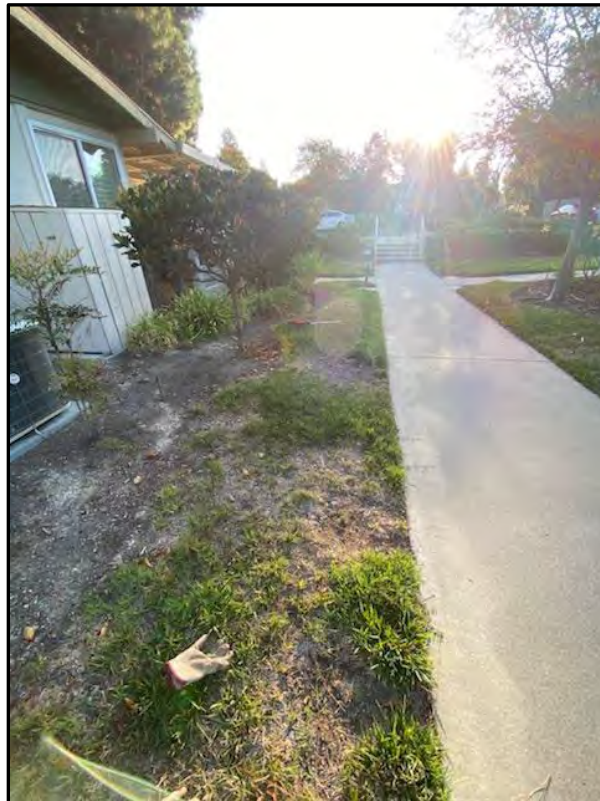


### Landscape Turf Reduction Candidate

201-E Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 280 Estimated Cost: \$1,120
- In 2023 Budget? **YES** **NO**

Notes: This area is too narrow to mow and too small to irrigate.



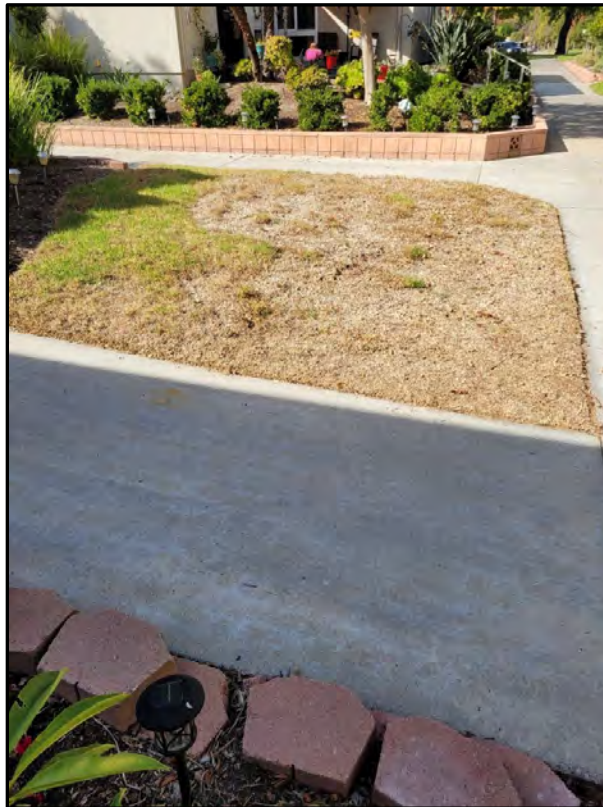


### Landscape Turf Reduction Candidate

943-A Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 255    Estimated Cost: \$1,148
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow in this area due to excess direct sunlight.







### Landscape Turf Reduction Candidate

599-B Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 280    Estimated Cost: \$1,260
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.







## Landscape Turf Reduction Candidate

711-D Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 300    Estimated Cost: \$1,350
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow; too much shade & pine needles.





### Landscape Turf Reduction Candidate

687-D Avenida Sevilla, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 300    Estimated Cost: \$1,350
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.







### Landscape Turf Reduction Candidate

401-C Avenida Castilla, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 320    Estimated Cost: \$1,440
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow in this area due to excess shade and exposed tree roots.





### Landscape Turf Reduction Candidate

Building 738 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 324    Estimated Cost: \$1,458
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow in this area due to excess shade and exposed tree roots.







### Landscape Turf Reduction Candidate

477-A Calle Cadiz, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 400    Estimated Cost: \$1,600
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow and too small to irrigate.





### Landscape Turf Reduction Candidate

613-B Avenida Sevilla, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 420 Estimated Cost: \$1,680
- In 2023 Budget? **YES** **NO**

Notes: This area is too narrow to mow and too overcrowded for Turf to grow well.





## Landscape Turf Reduction Candidate

259-C Calle Aragon, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 420    Estimated Cost: \$1,680
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.







### Landscape Turf Reduction Candidate

401-B Avenida Castilla, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 400    Estimated Cost: \$1,800
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too difficult to mow due to exposed tree roots.







## Landscape Turf Reduction Candidate

2041-C Via Mariposa E, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 450 Estimated Cost: \$1,800
- In 2023 Budget? **YES** **NO**

Notes: Turf does not grow well in this area and there are numerous tree roots exposed.





### Landscape Turf Reduction Candidate

Building 495 Calle Cadiz, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 500    Estimated Cost: \$2,000
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow and too small to irrigate.



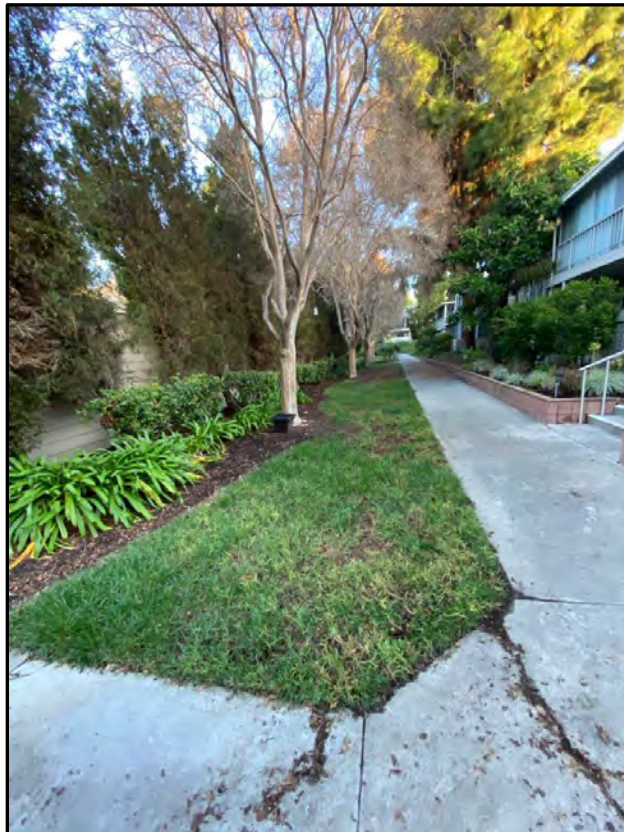


### **Landscape Turf Reduction Candidate**

Building 116 Via Estrada, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 600    Estimated Cost: \$2,400
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow. Turf does not grow well due to excess shade.







### Landscape Turf Reduction Candidate

687-D Avenida Sevilla, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 600 Estimated Cost: \$2,400
- In 2023 Budget? **YES** **NO**

Notes: This area is too narrow to mow and too small to irrigate.







### Landscape Turf Reduction Candidate

Building 142 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 800    Estimated Cost: \$3,200
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow and too small to irrigate.





### Landscape Turf Reduction Candidate

756 C & D Calle Aragon, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,100 Estimated Cost: \$4,400
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.







### Landscape Turf Reduction Candidate

951-B Avenida Carmel, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,150 Estimated Cost: \$4,600
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.





## Landscape Turf Reduction Candidate

2012-C Via Mariposa W, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,200 Estimated Cost: \$4,800
- In 2023 Budget? **YES** **NO**

Notes: Turf does not grow in this area due to excess shade.







### Landscape Turf Reduction Candidate

Building 59 Calle Cadiz, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,200 Estimated Cost: \$4,800
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.





## Landscape Turf Reduction Candidate

Building 384 Avenida Castilla, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,100 Estimated Cost: \$4,950
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.







### Landscape Turf Reduction Candidate

Building 143 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,250 Estimated Cost: \$5,000
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow in this area due to excess shade.





### **Landscape Turf Reduction Candidate**

Building 133 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,500 Estimated Cost: \$6,000
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.







### Landscape Turf Reduction Candidate

472-C Calle Cadiz, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 1,650 Estimated Cost: \$7,425
- In 2023 Budget?    **YES**    **NO**

Notes: This area is too narrow to mow.





### Landscape Turf Reduction Candidate

756-B Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 2,000 Estimated Cost: \$8,000
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.







### Landscape Turf Reduction Candidate

Building 132 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 2,100 Estimated Cost: \$8,400
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.





### Landscape Turf Reduction Candidate

141-B Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 2,200 Estimated Cost: \$8,800
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.







### Landscape Turf Reduction Candidate

Building 131 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 3,000 Estimated Cost: \$12,000
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.





### Landscape Turf Reduction Candidate

130 A&B Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 4,000 Estimated Cost: \$16,000
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow well in this area due to excess shade.







### Landscape Turf Reduction Candidate

443-A Avenida Sevilla, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 4,900 Estimated Cost: \$19,600
- In 2023 Budget? **YES** **NO**

Notes: This area is non-functional turf.





### Landscape Turf Reduction Candidate

Building 130 Avenida Majorca, Laguna Woods, CA, 92637

- Landscape Request Form on File?    **YES**    **NO**
- Work will be completed by:    **STAFF**    **CONTRACTOR**
- Square Feet: 4,500 Estimated Cost: \$20,250
- In 2023 Budget?    **YES**    **NO**

Notes: Turf does not grow in this area due to excess shade. The turf is in poor condition.

